

Are you ready to learn
the computing skills
companies are
looking for?



Microsoft

Office Specialist

Word

- Taught by Microsoft Certified Trainer
- Achieve industry-recognized certification that never expires
- Boost your workforce resume
- Stand out from the crowd
- Be more productive than you ever thought possible
- Heighten your earning potential
- **FREE*** for Goodwill clients who meet the requirements.

*\$1,100 value. This includes the Microsoft Official Study Guide and the certification exam via Certiport. Check with a Goodwill team member to see if you qualify.

How to register for this class:

1. Registration Period will be open a month before class begins.
2. To register for this class, all these requirements need to be met:
 - a) Be a Goodwill Client
 - b) Have taken the Microsoft Word Assessment (IBM Assess) and score 70% or higher. The validity of this assessment is 90 days.
 - c) Have a valid picture identification
3. Enrollment is contingent upon seats availability

UPCOMING SESSIONS

Monday – Friday
9 a.m. - 4 p.m.

Class Begins

Class Ends

Mon., Jan. 14

Fri., Jan. 25

Mon., Apr. 8

Fri., Apr. 19

Mon., July 8

Fri., July 19

Mon., Oct. 14

Fri., Oct. 25

For assistance in registering for this industry-recognized certification program, call 704-372-3434 or visit the Goodwill Opportunity Campus. Ask for a Goodwill team member in the Job Resource Center.



Goodwill Opportunity Campus • 5301 Wilkinson Boulevard, Charlotte, NC 28208 • 704.372.3434 • goodwillsp.org

Changing Lives Through the Power of Work!